

Addendum to Section 12.0.0.0 School Discipline and Student Responsibilities Demerit Based Discipline Policy

Respectful and appropriate behavior is necessary to provide students with a positive and safe environment for learning. There are times that a student's choice in behavior must be addressed. To ensure consistency and proper communication between students, faculty, administration, and parents, a demerit based discipline policy is being used to address student's behavior. This discipline policy is designed to address minor behavior that is disruptive to the learning environment and the day-to-day processes of the school. It does not change policies already set forth in the student handbook, but rather, clarifies the outcomes of student's behavior. More serious behavior will still be addressed according to policies found in the handbook.

Parents are invited and expected to support Reicher Catholic High School in regard to the discipline policy. Outcomes (consequences) to all behavior issues shall be applicable to all students during all periods of time in school, which includes participation in or going to/from any activity sponsored by the school and/or while under the supervision and direction of faculty, staff, volunteers or other authority of Reicher Catholic High School. Outcomes can be given for behavior at any other time or place in which the student's conduct has an effect on maintaining school order and discipline, protecting the safety and welfare of others, or the reputation of Reicher. (Refer to handbook section 12.1.0.0 General Guidelines)

Demerits will be given to students based on the level of their infraction. Based on the severity of the student's behavior and at the discretion of the administration, the student may earn additional demerits or detention and/or be directly remanded to the disciplinary actions in the handbook.

Demerits and Detentions

Demerits and detentions will accumulate throughout each quarter (begins on the first day of the quarter and ends the day before the first day of the next quarter.)

3 demerits= 1 detention

6 demerits or 2 detentions= conference with parents

9 demerits or 3 detentions= in-school suspension, disciplinary probation, and conference with parents

12 demerits or 4 detentions= full suspension, responsibility contract, and conference with parents

15 demerits or 5 detentions= student's continued attendance at Reicher will be discerned by administration. Should the student remain in attendance, further disciplinary action may take place.

The behavior listed below may be considered a minor offense, but administration reserves the right to use their discretion to deem additional outcomes based on the severity of the behavior. Students are expected to enter every classroom on time, in dress code, with all their supplies, not chewing gum, and without food or drinks (see section 12.1.0.0, Student Expectations #6 and #7). Upon entering, they will be required to place their cell phones in a receptacle provided by the teacher. Cell phones will be returned to students after the bell rings to dismiss class or for a classroom activity as deemed necessary by the teacher.

Minor Behavior Infractions = 1 demerit

- Office notified by staff or sent to office from class for tardy slip or dress code slip*
- Asked to comply with dress code policy (including but not limited to: non-Reicher jackets, out of dress code tights, socks, or sweats)
- Arriving to class without necessary supplies (including but not limited to: books, pen/pencil, calculator, spiral, or paper)
- Food or drink in class (water is allowed in a spill-proof container)
- Violation of cell phone or headphone/earbuds expectations**
- Chewing gum in classrooms or other school activities during school time
- Behavior that disrupts class or school assemblies/activities
- Not participating in class activities
- Use of foul or offensive language or gestures
- Public display of affection (i.e.-hand holding, leaning)
- Running or shouting in the school hallways
- Opening or "propping" doors without permission
- Misconduct on school buses or vans
- Parking lot/driving misconduct
- Littering on campus property

Students may be given multiple demerits, a detention, or immediately referred to administration for the following behaviors, but not limited to:

- Noncompliance with teacher's directions or requests
- Arguing with teacher's directions or requests
- Cursing or derogatory language or gestures to others
- Public display of affection (i.e.-kissing, grinding, fondling, groping)

*Dress code slips will still be given for a student that is in violation of dress code requirements during school hours. If a student reports to the office of his/her own accord before school for a dress code violation, the student will receive a slip, their infraction will be documented as a dress code violation (refer to section 12.3.1.0 Dress Code Violations), but a demerit will not be given

for that dress code violation. If a student must be sent to the office from class or a teacher/staff must notify the office of the student's dress code violation their infraction will be documented as a dress code violation (refer to section 12.3.1.0 Dress Code Violations) and a demerit **will** be given for that dress code violation.

****Cell Phone and Headphone/Earbud Expectations**

Students will be required to deposit cell phones in teacher provided containers upon the entrance of to the classroom. Demerits can be given if a student does not deposit their cell phone and has to be asked to do so. Students can pick up their phones from the container when the bell rings to dismiss class or the teacher can give a student permission to use the phone during class for specific class assignments. If the student removes their phone without permission or is using their phone for a non-approved purpose, demerits can be given.

Cell phones are not allowed to be used during morning prayer, mass or other assemblies during school.

During school hours, headphones/earbuds can only be used during lunch or in the classroom with permission from the teacher.

Demerits may be given for not meeting cell phone or headphone/earbud expectations. When a student receives 3 demerits for violation of cell phone or headphone/earbud expectation, their phone will be taken up by teacher or administration and parents will be contacted. Students may lose their cell phone or headphone/earbud privilege if they continue to violate cell phone or headphone/earbud expectations.

3 cell phone demerits= 1 week no phone at school

6 cell phone demerits= 1 month no phone at school

9 cell phone demerits= no phone for the remainder of the school year

Outcomes (Consequences)

The descriptions of outcomes listed below include information reflecting the lowest level of infraction. Administrative discretion can be used to determine if the severity of the behavior earns a higher level of outcomes.

Detentions- The disciplinarian will determine if a student will serve detention before school, during lunch, or after school. The student will be provided at least twenty-four hours (24) notice to make arrangements to attend the detention as scheduled unless otherwise agreed upon by the disciplinarian and student or the disciplinarian and parent/guardian. Students will be given a written assignment to complete during the detention. The use of cell phones or other electronic

devices is prohibited, and students will not be permitted to work on homework or other assignments. If the student skips a detention, he/she will receive an additional detention to the original detention. No student will be exempt from detention unless he/she has a doctor's appointment. A doctor's note must be provided to the disciplinarian for the student to be excused, in which case the detention will be scheduled for the next available date.

Referral to Administration- Student will meet with administration. Parent/guardian will be notified. Administration reserves the right to determine if the severity of the behavior earns additional outcomes.

Conference with Parents-Parent/guardian will be contacted by the school to set an appointment for the conference.

In-school Suspension (ISS)- This suspension will be served during the school day on campus under supervision. In addition, students may not attend school activities or extra-curricular events for the duration of their suspension. Students will do the assigned classwork in the suspension classroom. Assignments turned in to teachers according to deadlines can receive full credit. Any assignments not turned in according to deadlines will receive a zero (0). One day in-school suspension will result in a one week suspension from participation in extra-curricular activities and sports events.

Disciplinary Probation- Disciplinary probation is the placing of a student on notification that his/her conduct must demonstrate immediate and sustained improvement within a specified period of time that will be determined by administration. This may include a clearly defined set of expectations. This period of probation will be for no less than one semester, or may extend to an entire school year. While on Disciplinary Probation a student may be ineligible to participate in extra-curricular activities or may be restricted from attending school functions or events outside of the school day. The student must show immediate and sustained improvement in order to remain at Reicher the following semester. If a student on Disciplinary Probation commits a serious infraction, the student and parent/guardian may be required to sign a Responsibility Contract or depending on the severity of the infraction, the student may be dismissed from Reicher.

Full Suspension- The parent/guardian will be notified and will be required to pick up their child from school. The parent/guardian will be provided written notification of actions and outcomes, as well as conditions for the return to school. In the event that a parent/guardian cannot be reached during the school day, the student will be held in the office. This day will not count toward the suspension total. Students who are suspended will not be allowed to attend any school activity or extra-curricular event for the duration of their suspension. Suspended students

are given a zero for each day's work and must make up the work within two days of return to school for a grade of no more than 70. If, after these two days of attendance and the work is not made up, then each grade remains a zero and will be unable to be made up. Depending on the severity of the infraction, the student and the parent/guardian may be required to sign a Responsibility Contract. Further infractions may be cause for dismissal.

A one-day full suspension will result in a two-week suspension from participation in co- or extra-curricular activities.

Responsibility Contract- The Responsibility Contract is an agreement between the parent/guardian, the student and the school and is the final step in progressive discipline. A Responsibility Contract may be entered into **only once** in the student's time at Reicher. Depending on the nature and severity of the infraction, the terms of the Responsibility Contract may vary for each student and will be delineated in the contract. If while on contract the student commits any infraction, the student may be subject to immediate dismissal from Reicher. In subsequent school years, after having once been on a Responsibility Contract, if a serious infraction is committed, the student may be subject to immediate dismissal from Reicher.